

Open Enrollment Application Process Starts April 1

The Travis Unified School District Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. Students who reside within the District boundaries may apply for open enrollment in the following District elementary schools: Cambridge, Center, Scandia, and Travis. To apply for Scandia or Travis Elementary Schools, the family must be active duty military or have an approved Department of Defense pass to allow access onto base. The District will not be accepting any Open Enrollment applications for Foxboro Elementary unless the student has a sibling who is already attending Foxboro as their home school and will continue to attend for the 2010-2011 school year, or has a parent who is a District employee assigned to Foxboro.

The District will begin accepting Open Enrollment applications on April 1, 2010 for the 2010-2011 school year. The Open Enrollment applications are available at each of the elementary sites, at the District Office, and can also be downloaded from the District website (www.travisusd.k12.ca.us).

The enrollment capacity for each school and each grade level within that school will be determined by the Superintendent or designee. Preference for acceptance will be given to students whose siblings already attend the requested school, and to students whose parents are employed by Travis Unified School District at the school requested. All other applications will be selected with a random, unbiased selection process. Students selected to attend will be notified of their acceptance by June 30, 2010. A waiting list will be established for all students who did not get the chance to enroll immediately, and parents will be informed of their child's standing on the waiting list by mail. The waiting list will be in effect until April 1, 2011.

According to the California Education Code, no student who lives within the school's attendance area can be displaced by a student from outside the attendance area. Should a requested school have excessive enrollment of students living within the attendance boundary before the 16th school day, the District reserves the right to rescind the Open Enrollment agreement. After the 16th school day, the Open Enrollment agreement cannot be rescinded by the District.

Applications will be accepted through Monday May 3, 2010 at 4:00 p.m. They may be turned into the school office, or the Student Services Department of the District Office. Any applications received after the closing date and time will not be considered for the 2010-2011 school year. This process is only for students who reside in the Travis Unified School District boundaries. Students who reside in a different district would need to apply to the Travis District using the Interdistrict process.

Once a child is accepted in the Open Enrollment process, the new school becomes the permanent home school for the child. The home school can only be changed through the Open Enrollment process.

If you have questions regarding Open Enrollment, please call the school at (707) 446-9494. The Cambridge Office will be closed for Spring Break March 22 – April 9. You may call Student Services at (707) 437-8251.